# BUSINESS PROCESS MAPPING CERTIFICATION

As per International Standards



**UNICHRONE**

# Unichrone Training Advantages

✔ 1 Day Interactive Instructor –led Online/Classroom or Group Training

✔ Course study materials designed by subject matter experts

✔ Mock Tests to prepare in a best way

✔ Highly qualified, expert & accredited  trainers with vast experience

✔ Enrich with Industry best practices and case studies and present trends

✔ Business Process Mapping Training Course adhered with International Standards

✔ End-to-end support via phone, mail, and chat

✔ Convenient Weekday/weekend Business Process Mapping Training Course schedule

UNICHRONE

# About Unichrone

✔ We are a professional training institute with an extensive portfolio of professional certification courses. Our training programs are meant for those who want to expand their horizons by acquiring professional certifications across the spectrum. We train small- and medium-sized organizations all around the world, including in USA, Canada, Australia, UK, Ireland and Germany.

**Guaranteed Quality**

**Handpicked Trainers**

**Global Presence**

**Online Training Option**

## We've trained professionals across global companies

PHILIPS

AXCESS
FINACIAL PRODUCT MANAGEMENT

CLARIANT

AkerSolutions

WÜRTH

baycoat

DU PONT

DASHTI

GlobalSign

TriskeleLabs

مصرف الراجحي
Al Rajhi Bank

DHL

ARASCO أراسكو

EMERSON

accenture

VOLVO

AMA
AMERICAN MEDICAL ASSOCIATION

sitel group

Signify

AtoS

LEAR CORPORATION

# Importance of Business Process Mapping Training

✓ Aspirants upgrading their career in any business operations can obtain Business Process Mapping Certification. Business Process Mapping is an esteemed certification that assists in gaining a deep awareness in mapping a business process, process analysis, using swim lanes in project maps, and business processing timing. Furthermore, it calibrates individuals to understand the hidden details behind the business processes.

✓ Business Process Mapping Training is the cornerstone of organizational growth as it facilitates development in operations, customer satisfaction, and innovation. It helps participants to gain knowledge on how to effectively analyze, design and optimize business processes. Additionally, this training program targets professionals from various sectors who are involved in initiatives for improving processes, project management, quality assurance, or organization.
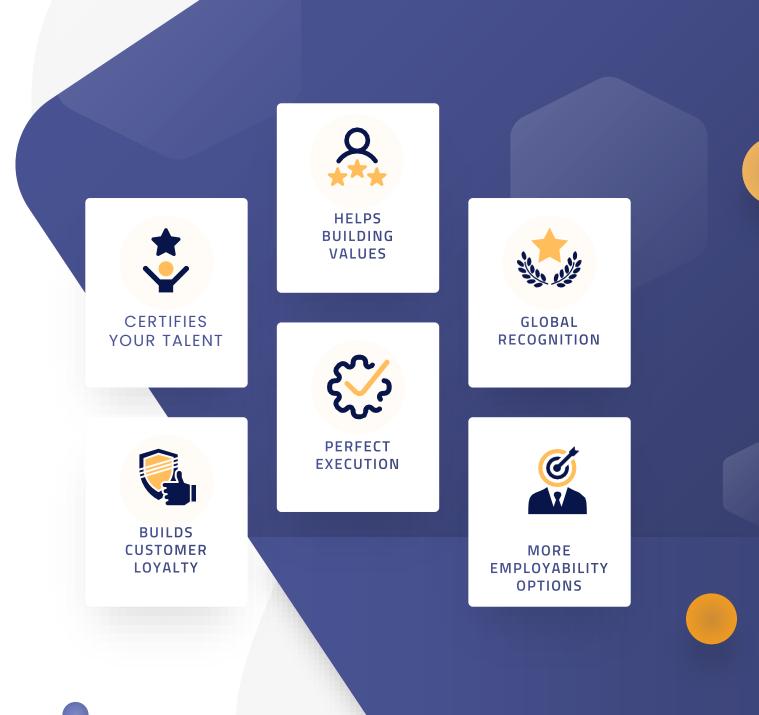
# ELIGIBILITY CRITERIA

✔ Aspirants need not meet any requirements to pursue Business Process Mapping Training Course. However, having prior knowledge is beneficial.

# WHO SHOULD ATTEND

✔ Any individual who wants to gain skills to apply Process Mapping can enroll in Business Process Mapping Training course.

# BUSINESS PROCESS MAPPING CERTIFICATION
## ADVANTAGES

CERTIFIES YOUR TALENT

HELPS BUILDING VALUES

GLOBAL RECOGNITION

PERFECT EXECUTION

BUILDS CUSTOMER LOYALTY

MORE EMPLOYABILITY OPTIONS

# Syllabus of Business Process Mapping Training

| **Lesson 01 –** Understanding the Terms |
|---|
| 1. | What is a Process? |
| 2. | Understanding the Terms |

| **Lesson 02 –** Stages of Business Process Mapping |
|---|
| 1. | Key Stages in Effective Process Mapping |
| 2. | 'As Is' Process |
| 3. | 'To Be' Process |

# Syllabus of Business Process Mapping Training

| **Lesson 03–** Mapping a Business Activity |
| --- |
| 1. Start, End, and Purpose of Business Activity |
| 2. Key Elements |
| 3. Mapping Methods |
| 4. Mapping Symbols |

| **Lesson 04 –** Detail Behind the Processes |
| --- |
| 1. Workshop Facilitation Skills |
| 2. Titles and Numbering |
| 3. Detail Behind the Processes |

# Syllabus of Business Process Mapping Training

**Lesson 05–** Assigning Control and Responsibilities

| | |
|---|---|
| 1. | Using Swim Lanes in Process Maps |
| 2. | Opportunity Flowchart |
| 3. | Why are Swim Lane Diagrams Useful? |
| 4. | How to Create Swim Lane Diagram? |
| 5. | Using Swim Lanes in Process Maps |
| 6. | Standard BPMN Symbols in Templates |

**Lesson 06 –** Drawing the Process Map

| | |
|---|---|
| 1. | What is a Process Map? |
| 2. | Box 1, Box 2, and Box 3 |
| 3. | Boxes 4-7 |
| 4. | Cross-Functional Process Map |
| 5. | Documenting the Process |

# Syllabus of Business Process Mapping Training

| **Lesson 07–** Estimating Time, Cost, and Validating the Process Map | |
|---|---|
| 1. | Business Process Timing |
| 2. | Process Cost |
| 3. | Analyzing the Cost Estimate Columns |
| 4. | Verifying the Process Map |

| **Lesson 08 –** Process Analysis | |
|---|---|
| 1. | Introduction to Process Analysis |
| 2. | Five Why's Technique |
| 3. | Unblocking Bottlenecks |
| 4. | Increasing Efficiency at the Bottleneck |
| 5. | Decrease Input at the Bottleneck |

# Syllabus of Business Process Mapping Training

| Lesson 09 –Creating "To Be" Processes | |
|---|---|
| 1. | Creating "To Be" Processes |
| 2. | Reasons |
| 3. | How? |
| 4. | Changing Processes |

# Exam Format of Business Process Mapping Certification

| Examination Format | |
|---|---|
| **Exam Name** | **Business Process Mapping exam** |
| Exam Format | Multiple Choice |
| Total Questions & Duration | 30 Questions, 1 Hour |
| Passing Score | Minimum passing score of 70% |
| Exam Cost | Included in training fee |

To get you fully prepared with the knowledge and skills for Business Process Mapping, a training session at Unichrone gives immense importance to mock questions at the end of every module and problem-solving exercises within the session. Prepared by certified faculty, the practice tests are a true simulation of Business Process Mapping exam.

# Contact Us

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https://unichrone.com/