

CERTIFIED KAIZEN FOUNDATION AND PRACTITIONER CERTIFICATION

As per International Standards



UNICHROME

Unichrone Training **Advantages**

- ✓ 1 Day Interactive Instructor –led Online/Classroom or Group Training
- ✓ Course study materials designed by subject matter experts
- ✓ Mock Tests to prepare in a best way
- ✓ Highly qualified, expert & accredited trainers with vast experience
- ✓ Enrich with Industry best practices and case studies and present trends
- ✓ Certified Kaizen Foundation and Practitioner Training Course adhered with International Standards
- ✓ End-to-end support via phone, mail, and chat
- ✓ Convenient Weekday/weekend Certified Kaizen Foundation and Practitioner Training Course schedule



About Unichrone

✓ We are a professional training institute with an extensive portfolio of professional certification courses. Our training programs are meant for those who want to expand their horizons by acquiring professional certifications across the spectrum. We train small- and medium-sized organizations all around the world, including in USA, Canada, Australia, UK, Ireland and Germany.



Guaranteed Quality



Handpicked Trainers



Global Presence



Online Training Option

We've trained professionals across global companies

Importance of Certified Kaizen Foundation and Practitioner Training

- ✓ Kaizen Foundation and Practitioner Certification has a predominant role in a professional's life who is striving for continuous improvement. It verifies one's mastery of Kaizen Continuous Improvement principles and techniques. Additionally, it can help a person to clear the ambiguities regarding Kaizen methodologies and its impact. Kaizen Practitioner Certification entails a person with immersed insight into Kaizen application, tools of Kaizen, working of Kaizen with DMAIC, and value stream maps.
- ✓ Kaizen Training recuperates a wrapped understanding of the predominance of Kaizen practices in an organization. It incentivizes them to be conscious of Kaizen philosophy and features of the best Kaizen event. Also, this training course is designed to provide awareness of a structured approach to reduce waste. Experts from different fields can undertake this course to improve their problem-solving skills, better operational efficiency, and drive organizational excellence.

ELIGIBILITY CRITERIA

- ✓ Aspirants need not meet any requirements to pursue Certified Kaizen Foundation and Practitioner Training Course. However, having prior knowledge is beneficial.

WHO SHOULD ATTEND

- ✓ Any individual who wants to gain skills to apply Kaizen can enroll in Certified Kaizen Foundation and Practitioner Training course.

CERTIFIED KAIZEN FOUNDATION AND PRACTITIONER CERTIFICATION ADVANTAGES



CERTIFIES
YOUR TALENT



HELPS
BUILDING
VALUES



GLOBAL
RECOGNITION



PERFECT
EXECUTION



BUILDS
CUSTOMER
LOYALTY



MORE
EMPLOYABILITY
OPTIONS

Syllabus of Certified Kaizen Foundation and Practitioner Training

Lesson 01 – Kaizen Overview

1.	Concepts and Principles of Kaizen
2.	Kaizen Application Insight
3.	Crucial Implementation Issues and Strategies
4.	Maintaining Kaizen Implementation

Lesson 02 – Kaizen Strategy

1.	Role of Management
2.	Change Management
3.	Tailoring the Culture to Kaizen
4.	Kaizen Tools
5.	Selecting and Handling Projects
6.	Identifying Teams to Implement Kaizen
7.	Roles of Team Members
8.	Performance Metrics
9.	Successful Kaizen Implementation

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Lesson 03 – Kaizen Tools

1.	Kaizen Quality Improvement Tools
2.	7QC Tools and Their Application
3.	Check Sheet
4.	Pareto Chart
5.	Histogram
6.	Scatter Diagram
7.	Process Map
8.	Cause and Effect Diagram
9.	Control Chart

Lesson 04 –Kaizen Week Approach

1.	Kaizen Week Preparation
2.	General Kaizen Week Framework
3.	Facilitation Keys
4.	Kaizen Team Rules
5.	Kaizen Week Schedule

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Lesson 05 – Types of Waste

1.	Overproduction
2.	Overprocessing
3.	Waiting
4.	Motion
5.	Transportation
6.	Inventory
7.	Rework

Lesson 06 – Kaizen Advanced Concepts

1.	Kaizen Tools and Techniques
2.	Change Management
3.	Leadership
4.	Tailoring Culture
5.	Introduction to Value Stream Mapping
6.	Selecting and Managing Projects
7.	Developing a Kaizen Roadmap
8.	Role of the Kaizen Leader
9.	Planning and Organizing Effective Kaizen Events

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Lesson 07 – Introduction to Kaizen

1.	What is Kaizen?
2.	Toyota's View of Kaizen
3.	Kaizen Philosophy
4.	Implementing Kaizen
5.	Kaizen as an Improvement Methodology
6.	How the Process Works?
7.	Kaizen Bursts/Blitz Vs Formal Kaizen

Lesson 08 – Kaizen Event

1.	Characteristics of a Good Kaizen Event
2.	Deploying Kaizen Events in Situations
3.	Problems Solved Using Kaizen Events
4.	Employing Kaizen Will Enable You To
5.	Kaizen Limitations
6.	Kaizen as an Improvement Methodology
7.	Formal Kaizen Event Execution Stages
8.	Variations on a Theme

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Lesson 09 – DMAIC

1.	Kaizen Working with DMAIC
2.	Kaizen Events and Tradition Methodologies
3.	Kaizen Vs Waterfall Approach
4.	Kaizen ISFs
5.	Kaizen Lean Toolkit

Lesson 10 – Process

1.	What is a Process?
2.	Process Concepts
3.	Types of Process
4.	Comparing Process Types
5.	Advantages of Visual Mapping

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Lesson 11– Process Maps

1.	Introduction to Process Maps
2.	Swim Lanes and Process Map Levels
3.	SOPs and OTGIs
4.	On the Ground Instructions (OTGIs)
5.	Process Measurement Points
6.	List of Criteria for a Good Measure
7.	Brief Description of Data Collection Planning
8.	Steps of Data Collection Process
9.	Identify SPC Charts and Metrics
10.	Data Collection Sheet
11.	Frequency and Sample Size
12.	Evolving Data Collection Plan

Lesson 12 – Introduction to VSM

1.	Value Stream Maps
2.	Where are VSM's Used?
3.	What is a Value Stream?
4.	Mapping the Process Types
5.	Manufacturing VSM
6.	Creating the "As Is" VSM
7.	Investigating and Understanding the Process
8.	Headache Tablets: Value Stream Mapping
9.	Value Stream Symbols
10.	Using Swim Lanes to Identify Logical Process Blocks
11.	Process Boxes

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Lesson 13 – VSM Metrics

1.	Useful VSM Metrics
2.	Rolled Throughput Yield (RTY)
3.	Square Wave and Kaizen Burst
4.	Alternative VSM
5.	Creating an Improved Process
6.	Identify Areas of Improvement
7.	Layout Diagrams and Headache Tablets
8.	VSM “To Be”
9.	Steps for Building a Value Stream Map
10.	Building Your Paper to the Required Standard
11.	Points for Facilitators and Process Mapping Closedown
12.	Transactional VSM and How the New Process Works?
13.	Layout Diagrams

Lesson 14 – Interactive VSMS

1.	Interactive VSMS Overview
2.	Interactive Process Concepts
3.	Format of the Interactive VSM
4.	Common Rows on the Interactive VSM
5.	How to Create an Interactive Map?
6.	Interactive Map
7.	Interactive VSM
8.	Interactive VSM Symbols and Measures
9.	Service Transaction Box

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Lesson 15 – Preparation in a Nutshell

1.	Kaizen Preparation in a Nutshell
2.	Selecting Suitable Areas for Kaizen
3.	Office/Transactional/Retail Based Kaizen Opportunities
4.	Not Everything Can Be Solved by a Kaizen Event
5.	Formal Kaizen Roles
6.	Headline on Formal Kaizen Roles
7.	How the Roles Work Together?
8.	Sensei/Facilitator/Coordinator
9.	Kaizen Sponsor and Champion

Lesson 16 – Team

1.	Team Leader
2.	Variations on a Theme
3.	What to Look for in a Good Team Leader?
4.	Solution Team Member
5.	Ad Hoc Subject Matter Practitioners (SMEs)
6.	Recorder
7.	Getting the Correct Team Mixture
8.	What to Look for in a Good Team Member?
9.	Kaizen Approach to Understanding the Process
10.	Process Borders Definition
11.	CS&F Web Fulfilment SIPOC

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Lesson 17 – Meeting, Charter, and Training

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| 1. | Pre-Kaizen |
| 2. | Aim and Agenda of the Kick-Off Meeting |
| 3. | Kaizen Charter |
| 4. | Typical Charter Contents |
| 5. | Purpose of Training |
| 6. | Suggested Training Agenda |
| 7. | Mandate: Gateway to Action |
| 8. | Base Camp |
| 9. | Event Rules |
| 10. | Basecamp Checklist |

Lesson 18 – Implementation in Nutshell

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| 1. | Implementation Step in a Nutshell |
| 2. | Possible Implementation Schedule |
| 3. | Possible Tools/Techniques and Solutions |
| 4. | What Makes a Good Solution? |
| 5. | No Moon Shots |
| 6. | Seven-Step Problem Solving Methodology |

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Lesson 19 – Waste and Transaction

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| 1. | Spotting Waste |
| 2. | Understanding Transactional Waste |
| 3. | Ideal Transaction |
| 4. | Barriers to the Ideal Transaction |
| 5. | Eliminating Missing Information |
| 6. | Eliminating Inaccurate Information |
| 7. | Eliminating Assumptions |
| 8. | Poor Information Flow |
| 9. | Facilitator and Team Leader Responsibilities |
| 10. | Solution Team, Champion, and Sponsor Responsibilities |

Lesson 20 – Daily Review

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| 1. | Daily Review in a Nutshell |
| 2. | Sponsor Responsibilities in the Daily Review |
| 3. | Facilitator and Champion Responsibilities in the Daily Review |
| 4. | Typical Daily Review Agenda |
| 5. | Short Time-Scales |
| 6. | Follow-Up in a Nutshell |
| 7. | How Follow-Up Works? |
| 8. | Solution Team, Facilitator, Sponsor, and Champion Responsibilities |
| 9. | Thirty Day Plan |
| 10. | Checklist |

Exam Format of Certified Kaizen Foundation and Practitioner Certification

Examination Format	
Exam Name	Certified Kaizen Foundation and Practitioner exam
Exam Format	Multiple Choice
Total Questions & Duration	30 Questions, 1 Hour
Passing Score	Minimum passing score of 70%
Exam Cost	Included in training fee

To get you fully prepared with the knowledge and skills for Kaizen Foundation, a training session at Unichrone gives immense importance to mock questions at the end of every module and problem-solving exercises within the session. Prepared by certified faculty, the practice tests are a true simulation of Certified Kaizen Foundation and Practitioner exam.

Contact Us

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<https://unichrone.com/>

