

## GDPR – Certified Data Protection Officer



Unichrone



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# About Unichrone

We are a professional training institute with an extensive portfolio of professional certification courses. Our training programs are meant for those who want to expand their horizons by acquiring professional certifications across the spectrum. We train small- and medium-sized organizations all around the world, including in USA, Canada, Australia, UK, Ireland and Germany.



Guaranteed Quality



Handpicked Trainers



Global Presence



Online Training Option

We've trained professionals across global companies



# Unichrone Training Advantages

- 4 Day Interactive Instructor –led Online Classroom or Group
- TrainingCourse study materials designed by subject matter experts
- Mock Tests to prepare in a best way
- Highly qualified, expert & accredited trainers with vast experience
- Get Course Completion Certificate
- Interactive session with Case Studies
- Enrich with Industry best practices and Real Life Examples
- GDPR CDPO Course adhered with International Standards
- End-to-end support via phone, mail, and chat

# GDPR – Certified Data Protection Officer Certification Advantages



# THE GENERAL DATA PROTECTION REGULATION (GDPR)

The General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679) is a regulation by which the European Parliament, the Council of the European Union and the European Commission intend to strengthen and unify data protection for all individuals within the European Union (EU). It becomes enforceable from 25th May 2018 and directly replaces the Data Protection Act. Failure to adhere to GDPR could see businesses attract fines up to 4% of their global annual turnover.

Companies want to know what they need to do to meet GDPR guidelines. By going on our training courses or undergoing in-house training, gives your organisation everything you need from a legal and compliance perspective right the way through to guidelines, resources, policies, processes, data protection, data governance, cyber security, cyber resilience and incident response. It also includes practical steps to implement GDPR and a very useful checklist.

## **Advisory**

Describes the GDPR from both a Business and Technological perspective

Represents current understanding of the subject

The GDPR Training Course is a basic advisory course and because of the rapidly evolving nature of the subject it is advised to take any solution, technique, or opinion is applicable in the workplace or countries from your legal or supervisory authority.

If in doubt you should seek competent legal advice and/or contact your Supervisory Authority

# GDPR CDPO COURSE AGENDA

- Introducing Data Protection and the GDPR
- Why is Data Protection so important?
- Data Protection Methodology
- GDPR, The Information Commissioner's Office
- The Data Protection Officer
- Working with Personal Data
- Roles and Responsibilities
- Areas of conflict and duties
- Processing Personal Data
- Minutes of the Board Meeting
- The Rights of the Subject
- Awareness and Understanding
- Security (Operational and IT)
- Data Breaches and reporting
- Incident Response Plans and Strategy
- The Supervisory Authority
- Recovering from Incidents
- Recording Incidents
- Receiving Complaints and SAR's
- IT Security Policies, Processes and Strategies
- Pseudonymisation and Minimisation of Data
- Data Mapping Controllers and Processors
- What is a Personal Data Audit?

# GDPR CDPO COURSE AGENDA

- The DPO's Role, Migrating Data
- Collecting PII and Categories of Data
- Securing Personal Data
- Access to data and user privileges
- Conducting a Data Protection Impact Assessment (DPIA)
- What is a DPIA and when are they required?
- DPIAs and the DPO
- DPIAs through the Life Cycle
- DPIA storing, documenting and categorisation
- Human Resources and a Data Protection Officer
- Informing employees of the data your organisation holds
- Understanding how HR hold confidential data
- Training records and staff awareness
- Updated employment contracts and job descriptions
- Sub Contractors, Data Processors, Transfer of Data to 3rd Countries
- Third party agreements and supplier risk assessments
- Working with adequacy conditions
- Binding corporate rules
- Corporate Documentation
- LIA (Legitimate Interest Assessments)
- Records of Processing
- Privacy policies, SAR's, Working Party Assessments

# GDPR CDPO EXAM

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- Multiple-choice
- 50 questions
- 80% pass rate
- 90 minutes duration
- Open-book (Documentation slides)



# Contact Us

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