

HUMAN RESOURCE BUDGETING CERTIFICATION

As per International Standards



UNICHROME

Unichrone Training **Advantages**

- ✓ 1 Day Interactive Instructor-led Online/Classroom or Group Training
- ✓ Course study materials designed by subject matter experts
- ✓ Mock Tests to prepare in a best way
- ✓ Highly qualified, expert & accredited trainers with vast experience
- ✓ Enrich with Industry best practices and case studies and present trends
- ✓ Human Resource Budgeting Training Course adhered with International Standards
- ✓ End-to-end support via phone, mail, and chat
- ✓ Convenient Weekday/weekend Human Resource Budgeting Training Course schedule



About Unichrone

- ✓ We are a professional training institute with an extensive portfolio of professional certification courses. Our training programs are meant for those who want to expand their horizons by acquiring professional certifications across the spectrum. We train small- and medium-sized organizations all around the world, including in USA, Canada, Australia, UK, Ireland and Germany.



Guaranteed Quality



Handpicked Trainers



Global Presence



Online Training Option

We've trained professionals across
global companies

PHILIPS

AXCESS
FINANCIAL PRODUCT MANAGEMENT

CLARIANT

AkerSolutions

WÜRTH

baycoat

DUPONT

DASHTI

GlobalSign

TriskeleLabs

مصرف الراجحي
Al Rajhi Bank

DHL

ARASCO
أراسكو

Importance of Human Resource Budgeting Training

- ✓ Human Resource Budgeting Certification is an exceptional gateway for HR professionals to master effective strategic financial planning in workforce management. It provides individuals with a productive learning path to gain a panoramic knowledge of optimizing budgets and allocating resources constructively. Enrolling in Human Resource Budgeting Certification helps professionals understand cost-saving opportunities without compromising employee engagement. This equips individuals with a competitive edge by showcasing their ability to articulate and manage HR Budgets that maximize ROI.
- ✓ Human Resource Budgeting Training thoroughly explains efficient budgeting concepts, emphasizing payroll administration, workforce planning, and compliance. Participants gain the ability to control spending, maximize resources, and build data-driven budgets while upholding business objectives. The course equips participants to balance prudent financial management and strategic investments by addressing the particular difficulties in HR financial planning. By the end of the course, learners develop an HR budget and connect it to organizational finance and monitoring.

ELIGIBILITY CRITERIA

- ✓ Aspirants need not meet any requirements to pursue Human Resource Budgeting Training Course. However, having prior knowledge is beneficial.

WHO SHOULD ATTEND

- ✓ Any individual who wants to gain skills in Human Resource Budgeting can enroll in the Human Resource Budgeting Training course.

HUMAN RESOURCE BUDGETING CERTIFICATION ADVANTAGES



CERTIFIES
YOUR TALENT



HELPS
BUILDING
VALUES



GLOBAL
RECOGNITION



PERFECT
EXECUTION



BUILDS
CUSTOMER
LOYALTY



MORE
EMPLOYABILITY
OPTIONS

Syllabus of Human Resource Budgeting Training

Lesson 01 – Introduction to HR Budget

1.	Introduction to Budget
2.	What is HR Budget?
3.	Importance of HR Budget
4.	What Does an HR Budget Include?
5.	Why Do You Need to Plan HR Budget?

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1.	HR Planning
2.	Recruitment
3.	Remuneration
4.	Performance Management
5.	Administration

Syllabus of Human Resource Budgeting Training

Lesson 03 – Employment Law

1.	Employment Contracts
2.	Data Protection
3.	Health and Safety Regulations
4.	Grievance, Discipline, and Dismissal
5.	Redundancy
6.	TUPE
7.	Transfers Covered by TUPE
8.	Transfers not Covered by TUPE
9.	TUPE and the Employee

Lesson 04 – HR Policy

1.	Devising the HR Agenda and Strategy
2.	HR Policy Documentation
3.	Creating an HR Policy Manual
4.	HR Policy Reviews
5.	Management of the Development of New HR Policies and Procedures
6.	Implementation of New HR Policies and Procedures

Syllabus of Human Resource Budgeting Training

Lesson 05 – Payroll Functions

1.	Salary Components
2.	Designing CTC
3.	Salary Processing
4.	Attendance Management System
5.	Full and Final Settlement
6.	Professional Tax
7.	Income Tax
8.	TDS and LOP
9.	Overtime (OT) Wages

Lesson 06 – Employee Relations

1.	Support of Grievance Cases
2.	Communication with Employees
3.	Effective Employee Communication
4.	Conflict Management
5.	Employee Engagement

Syllabus of Human Resource Budgeting Training

Lesson 07 – Role of Manpower Planning within an Effective Organization

1.	Introduction to Manpower Planning
2.	Steps in Manpower Planning
3.	Importance of Manpower Planning
4.	Need of Manpower Planning

Exam Format of Human Resource Budgeting Certification

Examination Format	
Exam Name	Human Resource Budgeting Exam
Exam Format	Multiple Choice
Total Questions & Duration	30 Questions, 1 Hour
Passing Score	Minimum passing score of 70%
Exam Cost	Included in training fee

To get you fully prepared with the knowledge and skills for Human Resource Budgeting, a training session at Unichrone gives immense importance to mock questions at the end of every module and problem-solving exercises within the session. Prepared by certified faculty, the practice tests are a true simulation of the Human Resource Budgeting exam.

Contact Us

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<https://unichrone.com/>

