

ISO 22301 LEAD IMPLEMENTER CERTIFICATION TRAINING

As per International Standards



UNICHROME

Unichrone Training **Advantages**

- ✓ 4 Day Interactive Instructor –led Online/Classroom or Group Training
- ✓ Course study materials designed by subject matter experts
- ✓ Mock Tests to prepare in a best way
- ✓ Highly qualified, expert & accredited trainers with vast experience
- ✓ Enrich with Industry best practices and case studies and present trends
- ✓ ISO 22301 Lead Implementer course adhered with International Standards
- ✓ End-to-end support via phone, mail, and chat
- ✓ Convenient Weekday/Weekend ISO 22301 Lead Implementer Training Course schedule



About Unichrone

✓ We are a professional training institute with an extensive portfolio of professional certification courses. Our training programs are meant for those who want to expand their horizons by acquiring professional certifications across the spectrum. We train small- and medium-sized organizations all around the world, including in USA, Canada, Australia, UK, Ireland and Germany.



Guaranteed Quality



Handpicked Trainers



Global Presence



Online Training Option

We've trained professionals across global companies



AkerSolutions



Importance of ISO 22301 Lead Implementer Certification Training

- ✓ Possessing **ISO 22301 Lead Implementer Certificate** demonstrates professionals a high level of expertise in ISO 22301 Business Continuity Management. It showcases their mastery in implementing and managing a Business Continuity Management System as per the standard. This credential aids advance in career and opens up higher-level employment in the relevant sectors. Additionally, it boosts professional credibility and confirms their commitment to the resilience of the company.
- ✓ ISO 22301 Business Continuity Lead Implementer provides participants with the knowledge and abilities needed to establish a BCMS in accordance with ISO 22301 requirements. This equips experts to protect businesses against unanticipated difficulties and maintain their resilience. They assist companies with establishing, maintaining, and continuous improvement of a BCMS. Additionally, they prepare an organization for a third-party certification audit. This course enhances management and leadership abilities to efficiently manage the organization's ISO 22301 implementation.

ELIGIBILITY CRITERIA

- ✓ Aspirants need not meet any requirements to pursue ISO 22301 Lead Implementer Training Course. However, having prior knowledge of the ISO standard is beneficial.

WHO SHOULD ATTEND

- ✓ Any professional who wants to advance his/her career in Business Continuity Management can take up ISO 22301 Lead Implementer Course.

ISO 22301 LEAD IMPLEMENTER CERTIFICATION ADVANTAGES



CERTIFIES
YOUR TALENT



HELPS
BUILDING
VALUES



GLOBAL
RECOGNITION



PERFECT
EXECUTION



BUILDS
CUSTOMER
LOYALTY



MORE
EMPLOYABILITY
OPTIONS

Syllabus of ISO 22301 Lead Implementer Certification Training

Lesson 01 – Introduction to Business Continuity Management Systems

1.	What is a BCMS?
2.	Management Systems
3.	What is Business Continuity Management System?
4.	BCM System Process
5.	Business Continuity Management (BCM)
6.	BCMS Benefits
7.	Business Continuity Management Lifecycle
8.	Applicability and Objectives

Lesson 02 – Scope of a BCMS

1.	Overview
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Lesson 03 – Fundamental Principles and Concepts of Business Continuity

1.	Fundamental Principles
2.	Build a Comprehensive Plan
3.	Implement Each Step of the Action Plan
4.	Check and Evaluate Results
5.	Review and Make Improvements
6.	Business Continuity

Lesson 04 – Clauses 4 to 8 of ISO 22301

1.	Introduction
2.	Clauses of ISO 22301
3.	Clause 4 – Context of the Organisation
4.	Clause 5 – Leadership
5.	Clause 6 – Planning
6.	Clause 7 – Support
7.	Clause 8 – Operations

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Lesson 05 – Overview of ISO 22301 Standard

1.	Introduction to ISO 22301
2.	22301 Standard
3.	22301 Standard Progression
4.	22301 High-level Methodology
5.	Implementation Cycle Times

Lesson 06 – BCM Mandatory Documents

1.	Clause 4.2.2
2.	Clause 4.3
3.	Clause 5.3
4.	Clause 6.2
5.	Clause 7.2
6.	Clause 7.4
7.	Clause 8.2.1
8.	Clause 8.2.2
9.	Clause 8.2.3
10.	Clause 8.4.1
11.	Clause 8.4.2
12.	Clause 8.4.3
13.	Clause 8.4.4
14.	Clause 8.4.5
15.	Clause 9.1.1
16.	Clause 9.3
17.	Clause 10.1

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Lesson 07 – Leadership

1.	Leadership and Commitment
2.	Establishing the Business Continuity Policy
3.	Communicating the Business Continuity Policy

Lesson 08 – Management Roles and Responsibilities

1.	Overview
2.	Impediments to Success
3.	Aids to Success

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Lesson 09 – Implementation Phases of the ISO 22301 Framework

1.	Management Support
2.	Identification of Requirements
3.	Business Continuity Policy and Objectives
4.	Support Documents for Management System
5.	Risk Assessment and Treatment
6.	Business Impact Analysis
7.	Business Continuity Strategy
8.	Business Continuity Plan
9.	Training and Awareness
10.	Documentation Maintenance
11.	Exercising and Testing
12.	Post-Incident Reviews
13.	Communication with Interested Parties
14.	Measurement and Evaluation
15.	Internal Audit
16.	Corrective Actions
17.	Management Review

Lesson 10 – Continual Improvement of a BCMS

1.	Continual Improvement
2.	BCMS Control System
3.	Areas of Continual Improvement

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Lesson 11 – Audit

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| 1. | Introduction to Audit |
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Lesson 12 – Auditing Principles

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| 1. | Fundamental Principles |
| 2. | Internal Auditing |
| 3. | Scope |
| 4. | PDCA Cycle |

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Lesson 13 – Auditing Roles

1.	What are the Roles?
2.	Organisational Context
3.	Management Responsibilities
4.	Planning, Support, and Operation
5.	Performance Evaluation
6.	Improvement

Lesson 14 – Roles and Responsibilities of the Auditor

1.	Internal Auditing
2.	Roles and Responsibilities
3.	Typical Internal Audit

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Lesson 15 – Skills of an Internal Auditor

1.	Internal Auditing Goals
2.	Qualities of an Auditor
3.	Auditing Skills

Lesson 16 – Purpose of Internal Auditing

1.	22301 Mission
2.	Key Benefits of BCMS

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Lesson 17 – Audit Procedures

1.	BCMS Audit Process
2.	Elements of an Internal Audit
3.	Internal Audit Process
4.	Required Documentation
5.	Supporting Procedural Documentation
6.	Required Records and Documentation

Lesson 18 – Audit Triangle

1.	Fraud Triangle
2.	Tackling the Fraud Triangle

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Lesson 19 – Auditing Techniques

1.	Classifying Audit Findings
2.	On-Site Auditing
3.	Remote Auditing Methods

Lesson 20 – Work Document Approach

1.	Steps to Certification
2.	Certification Audits

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Lesson 21 – Business Continuity Control Best Practice

1.	Overview
2.	BCM Policy
3.	Management Commitment
4.	Plan How to Deal with an Emergency
5.	Impediments to Success

Lesson 22 – Planning a Business Continuity Management System (BCMS)

1.	Planning a BCMS
2.	Steps to Plan a BCMS

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Lesson 23 – Implementation of Business Continuity and Writing Procedures

1.	Communication
2.	Writing a Scenario
3.	Delivering the Scenario
4.	Implementing a BCMS

Lesson 24 – Business Impact Analysis (BIA) and Risk Assessment

1.	Business Impact Analysis
2.	Risk Assessment
3.	Risk Assessment Methodologies and Implementation
4.	Risk Treatment Implementation

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Lesson 25 – Implementation of Business Continuity and Writing Procedures

1.	Incident Management and Emergency Management
2.	Overview
3.	Incident Management
4.	Emergency Management
5.	Key Elements of Crisis Management Respond Process

Lesson 26 – Operations Management of a BCMS

1.	Introduction to Operations Management of a BCMS
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Lesson 27 – Business Continuity Strategies and Solutions

1.	General
2.	Identification of Strategies and Solutions
3.	Selection of Strategies and Solutions
4.	Resource Requirements
5.	Implementation of Solutions

Lesson 28 – Business Continuity Plans and Procedures

1.	General
2.	Response Structure
3.	Warning and Communication
4.	Business Continuity Plans
5.	Recovery
6.	Evaluation of Business Continuity Documentation and Capabilities

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Lesson 29 – Performance Evaluation, Monitoring, and Measurement of a BCMS

1.	Performance Evaluation, Monitoring, and Measurement of a BCMS
2.	Key Performance Indicators (KPI)
3.	Identifying Indicators of an Organisation
4.	Critical Success Factors (CSFs)
5.	Writing an Effective Critical Success Factor
6.	CSFs for Strategic Planning
7.	Performance Evaluation
8.	Case Study: Telefonica
9.	Cutting Complexity
10.	Taking Actions

Lesson 30 – Development of Metrics, Performance Indicators, and Dashboards

1.	Development of Metrics
2.	KPI Dashboards
3.	Steps to Create KPI Dashboards

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Lesson 31 – Internal Audit and Management Review of a BCMS

1.	Internal Audit
2.	Introduction to Management Review
3.	Purpose of Management Review
4.	Management Review Input
5.	Management Review Outputs

Lesson 32 – Improvement and Implementation of a Continual Improvement Program

1.	Nonconformity and Corrective Action
2.	Continual Improvement
3.	Lifelong Learning
4.	Tone from the Top
5.	Let's have a Plan
6.	Second Opinion
7.	Catching up
8.	Takeaway

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Lesson 33 – Preparing for a BCMS Certification Audit

1.	BCMS Certification Audit
2.	Choose a Certification Body
3.	Certification Audits
4.	Surveillance Visits

Lesson 34 – Development of a BCMS and Business Continuity Policies

1.	Development of a BCMS
2.	Steps for Development of a BCMS
3.	Business Continuity Policies

Exam Format of ISO 22301 Lead Implementer Certification

Examination Format	
Exam Name	ISO 22301 Lead Implementer Exam
Exam Format	Multiple Choice, Subjective
Total Questions & Duration	20 Questions, 120 minutes
Passing Score	Minimum passing score of 70%
Exam Cost	Included in training fee

To get you fully prepared with the knowledge and skills for the ISO 22301 Lead Implementer, a training session at Unichrone gives immense importance to mock questions at the end of every module and problem-solving exercises within the session. Prepared by certified ISO faculty, the practice tests are a true simulation of the ISO 22301 Lead Implementer Exam.

Contact Us

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