

MICROSOFT ACCESS MASTERCLASS CERTIFICATION

As per International Standards



UNICHROME

Unichrone Training **Advantages**

- ✓ 1 Day Interactive Instructor-led Online/Classroom or Group Training
- ✓ Course study materials designed by subject matter experts
- ✓ Mock Tests to prepare in a best way
- ✓ Highly qualified, expert & accredited trainers with vast experience
- ✓ Enrich with Industry best practices and case studies and present trends
- ✓ Microsoft Access Masterclass Course adhered with International Standards
- ✓ End-to-end support via phone, mail, and chat
- ✓ Convenient Weekday/weekend Microsoft Access Masterclass Course schedule



About Unichrone

✓ We are a professional training institute with an extensive portfolio of professional certification courses. Our training programs are meant for those who want to expand their horizons by acquiring professional certifications across the spectrum. We train small- and medium-sized organizations all around the world, including in USA, Canada, Australia, UK, Ireland and Germany.



Guaranteed Quality



Handpicked Trainers



Global Presence



Online Training Option

We've trained professionals across global companies

Importance of Microsoft Access Masterclass

- ✓ Microsoft Access Certification incentivizes a professional with fundamental knowledge of Microsoft Access, which is an advanced database system developed by Microsoft. It is a certification that is oriented toward professionals who aspire to acquire an advanced level of understanding of the development of Microsoft Access. Certification denotes the skills to resolve predominant data concerns with Microsoft access. It provides participants with all awareness on adequately utilizing pre-built templates by access that can be customized to meet various requirements. In addition, this certification ensures knowledge of managing data productively and analyzing enormous knowledge.
- ✓ Microsoft Access Training Course boosts the consciousness of incorporating Microsoft Access into the organization for business enhancement. Furthermore, individuals can acquire an in-depth understanding of creating databases, creating databases from templates, using the ribbon menu, and working with a window. It helps to acquire a refined level of understanding of automation that incorporates exporting data into Excel. Microsoft Access Training thoroughly concentrates on the structure of access, including tables, adding data, creating a form, reporting, and queries. Furthermore, it assures knowledge of advanced table elements and using macros.

ELIGIBILITY CRITERIA

- ✓ Aspirants need not meet any requirements to pursue Microsoft Access Masterclass Course. However, having prior knowledge is beneficial.

WHO SHOULD ATTEND

- ✓ Any individual who wants to gain skills to understand MS can enroll in the Microsoft Access Masterclass course.

MICROSOFT ACCESS MASTERCLASS CERTIFICATION ADVANTAGES



CERTIFIES
YOUR TALENT



HELPS
BUILDING
VALUES



GLOBAL
RECOGNITION



PERFECT
EXECUTION



BUILDS
CUSTOMER
LOYALTY



MORE
EMPLOYABILITY
OPTIONS

Syllabus of Microsoft Access Masterclass

Lesson 01 – Navigating Access

| | |
|----|-------------------------------|
| 1. | Create Database |
| 2. | Create Database from Template |
| 3. | Create a Blank Database |
| 4. | Using the Ribbon Menu |
| 5. | Working with a Window |

Lesson 02 – Structure of Access

| | |
|----|---------------|
| 1. | Tables |
| 2. | Adding Data |
| 3. | Create a Form |
| 4. | Report |
| 5. | Queries |

Syllabus of Microsoft Access Masterclass

Lesson 03 – Advanced Elements

| | |
|----|--------------------------|
| 1. | Advanced Tables Elements |
| 2. | Queries |
| 3. | Reports |

Lesson 04 – Automation

| | |
|----|----------------------------------|
| 1. | Automation with Microsoft Access |
| 2. | Using Macros |
| 3. | Adding Code to a Form or Report |

Exam Format of Microsoft Access Masterclass Certification

| Examination Format | |
|----------------------------|--|
| Exam Name | Microsoft Access Masterclass Exam |
| Exam Format | Multiple Choice |
| Total Questions & Duration | 40-60 Questions, 50 minutes |
| Passing Score | Minimum passing score of 70% |
| Exam Cost | USD 100 |

To get you fully prepared with the knowledge and skills for Microsoft Access, a training session at Unichrone gives immense importance to mock questions at the end of every module and problem-solving exercises within the session. Prepared by certified faculty, the practice tests are a true simulation of the Microsoft Access exam.

Contact Us

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<https://unichrone.com/>

