

PROJECT MANAGEMENT OFFICE (PMO) FUNDAMENTALS CERTIFICATION

As per International Standards



UNICHROME

Unichrone Training **Advantages**

- ✓ 1 Day Interactive Instructor –led Online/Classroom or Group Training
- ✓ Course study materials designed by subject matter experts
- ✓ Mock Tests to prepare in a best way
- ✓ Highly qualified, expert & accredited trainers with vast experience
- ✓ Enrich with Industry best practices and case studies and present trends
- ✓ Project Management Office (PMO) Fundamentals Training Course adhered with International Standards
- ✓ End-to-end support via phone, mail, and chat
- ✓ Convenient Weekday/weekend Project Management Office (PMO) Fundamentals Training Course schedule



About Unichrone

✓ We are a professional training institute with an extensive portfolio of professional certification courses. Our training programs are meant for those who want to expand their horizons by acquiring professional certifications across the spectrum. We train small- and medium-sized organizations all around the world, including in USA, Canada, Australia, UK, Ireland and Germany.



Guaranteed Quality



Handpicked Trainers



Global Presence



Online Training Option

We've trained professionals across global companies

PHILIPS

AXCESS
FINANCIAL PRODUCT MANAGEMENT

CLARIANT



AkerSolutions

WÜRTH

baycoat

DU PONT

DASHTI

GlobalSign

Triskele Labs

مصرف الراجحي
Al Rajhi Bank

DHL

ARASCO



أراسكو

Importance of Project Management Office (PMO) Fundamentals Training

- ✓ Project Management Office Fundamentals Certification is oriented towards the development of a Project Management Office tactically. It qualifies professionals to lead a project management selection, initiating, delivering, and closing. Furthermore, certification equips individuals with a basic awareness of this centralized management for the efficient management of projects and to acquire business objectives.
- ✓ Project Management Office Fundamentals Training focuses on providing skills and knowledge for professionals on various aspects of the Project Management Office, and thus increases the project productivity, and the organizational reputation. It provides in-depth knowledge of implementing project management concepts throughout the organization. Furthermore, it focuses on all key topics, such as risk analysis in project management and issue management.

ELIGIBILITY CRITERIA

- ✓ Aspirants need not meet any requirements to pursue Project Management Office (PMO) Fundamentals Training Course. However, having prior knowledge is beneficial.

WHO SHOULD ATTEND

- ✓ Any individual who wants to gain skills to understand Project Management Office can enroll in the Project Management Office (PMO) Fundamentals Training course.

PROJECT MANAGEMENT OFFICE (PMO) FUNDAMENTALS CERTIFICATION ADVANTAGES



CERTIFIES
YOUR TALENT



HELPS
BUILDING
VALUES



GLOBAL
RECOGNITION



PERFECT
EXECUTION



BUILDS
CUSTOMER
LOYALTY



MORE
EMPLOYABILITY
OPTIONS

Syllabus of Project Management Office (PMO) Fundamentals Training

Lesson 01 – Introduction to PMOs

1.	What is a PMO?
2.	PMO Roles
3.	Types of PMO

Lesson 02 – Implementing Project Management Concepts

1.	Project Management Throughout an Organization
2.	Maximize Verbal and Visual Communication
3.	Benefits of Project Management Concepts
4.	Barriers to Implementing Project Management Concepts
5.	Methods of Implementing Project Management Concepts

Syllabus of Project Management Office (PMO) Fundamentals Training

Lesson 03 – Project Planning, Risk Analysis, and Issue Management

1.	Risk Analysis in Project Planning
2.	PMO's Role in Risk Analysis
3.	Risk Register
4.	Issues and Issue Management
5.	Issue Log
6.	Issue Escalation

Lesson 04 – Administrative and Operational Support for Projects

1.	Providing Support for Projects
2.	Project Support Officer
3.	Project Administrator
4.	PMO Project Support

Syllabus of Project Management Office (PMO) Fundamentals Training

Lesson 05 – Mentoring and Consulting Internal and External Teams

1.	Imparting PMO Knowledge
2.	Consulting with Internal Teams
3.	Mentoring Internal Teams
4.	Consulting with External Teams
5.	Mentoring External Teams

Lesson 06 – Role of a Project Manager and Project Team Member

1.	Project Manager's Role
2.	Role of Project Team Members

Syllabus of Project Management Office (PMO) Fundamentals Training

Lesson 07 – Organizing the Structure of Project Management in the Office

- | | |
|----|---|
| 1. | Types of PMO Structure |
| 2. | How a PMO is Organized Within an Organization's Infrastructure? |

Exam Format of Project Management Office (PMO) Fundamentals Certification

Examination Format	
Exam Name	Project Management Office (PMO) Fundamentals Exam
Exam Format	Multiple Choice
Total Questions & Duration	30 Questions, 1 Hour
Passing Score	Minimum passing score of 70%
Exam Cost	Included in training fee

To get you fully prepared with the knowledge and skills for Project Management Office (PMO) Fundamentals, a training session at Unichrome gives immense importance to mock questions at the end of every module and problem-solving exercises within the session. Prepared by certified faculty, the practice tests are a true simulation of the Project Management Office (PMO) Fundamentals exam.

Contact Us

support@unichrone.com



<https://unichrone.com/>

